

USING THE EMQUAL TRAINING AGREEMENT

Training Start Date and Expected Completion Date

The **Training Start Date** is the date that the Trainee will begin their training programme. This could be the date the Training Agreement is signed, or could be a date in the future.

The **Expected Completion Date** aligns with the training programme. The Expected Completion Date for a Limited Credit Programme will usually be 12 months. A National Certificate will usually take 24 months to complete. If you are unsure contact your EMQUAL Regional Advisor.

TRAINEE DETAILS

NZQA Number (NSN)

Issued to the Trainee when they first enrol on a NZQA programme.

Highest Formal Qualification Achieved

Enter the highest qualification you have achieved. For example **School Certificate, Sixth Form Certificate, University Entrance, NCEA Level 1/2/3, a Polytechnic or Trade Certificate, or University degree.**

This data is required by NZQA and the Tertiary Education Commission for statistical use.

Ethnicity

Select from the options given. If your ethnicity is not listed then write your ethnicity under **Other**.

This data is required by NZQA and the Tertiary Education Commission for statistical use.

New Zealand Residency

If you are not a New Zealand Resident you will need proof of being allowed to work in New Zealand.

I would like EMQUAL to apply for my certificate on completion of the structured training programme

We will have your EMQUAL certificate sent to you.

EMPLOYER / HOST ORGANISATION DETAILS

Organisation

The full name of your organisation. For example:

- Appleby Rural Fire Force
- New Zealand Fire Service Queenstown Volunteer Fire Brigade
- New Zealand Refining Company

Authorised Contact

The person acting on behalf of the organisation who can authorise participation in the training programme.

Position

The position of the **Authorised Contact**.

If you require any further information on this training agreement please contact your EMQUAL Regional Advisor.

www.EMQUAL.org.nz