



Fire & Rescue Services ITO

FRSITO STRUCTURED TRAINING PROGRAMME

SECTOR	URBAN – STRUCTURAL AND INDUSTRIAL
QUALIFICATION	LIMITED CREDIT PROGRAMME URBAN FIRE AND RESCUE OPERATIONS (Level 4) Version 3 20 Credits

INTRODUCTION

This Limited Credit Structured Training Programme (STP) has a broad range of basic industry training, which with further training can lead towards achievement of the:

National Certificate in Fire and Rescue Services – Urban Fire and Rescue Operations (Level 4) [NZQA Ref: 0613] Version 3

It is targeted at employed or volunteer fire fighters who wish to train and gain skills and experience; and attain unit standards on the National Qualifications Framework

THE PROGRAMME

Refer to the attached schedule for the unit standards available.

The choice of unit standards must be done in consultation with the employer (or host organisation), and should reflect unit standards that are relevant to the industry or the role or future development of the trainee. Units **must** be identified prior to the commencement of any training. **Any subsequent changes must be agreed by both parties and notified to FRSITO in writing.**

In completing this programme there is a FRSITO requirement for a trainee to achieve a minimum of 20 credits per year. (This is a Tertiary Education Commission funding requirement). The actual time taken to complete the programme will depend on the abilities and commitment of the trainee and the training opportunities available.

The formal training agreement entered into for this programme must have a specified overall duration – the expected period being 1 year.

All parties to the Training Agreement should be familiar with their responsibilities as contained in that agreement.

The completed Training Agreement should be forwarded to FRSITO within 20 days of signing.

TRAINING AND ASSESSMENT

On receipt of the signed Training Agreement and selected programme of unit standards, the trainee will receive a Trainee Record Folder which is to be used as an evidence portfolio. The material compiled in this folder will be used in the assessment of unit standards.

The resources used for training may come from:

- the employer's own training material that has been matched to the unit standards
- off-job training delivered by an NZQA accredited training provider

Assessment may be undertaken by:

- a FRSITO registered workplace assessor
- an assessor employed or contracted by an accredited training provider

FRSITO develops specific assessment material which is available to both the trainee and the assessor to assist in the assessment process. This material is available from FRSITO.

On completion of the requirements of unit standards, and their notification to FRSITO, FRSITO will ensure they are recorded on the trainee's NZQA Record of Learning.

Once all the unit standards have been completed, the trainee can apply to NZQA or FRSITO for their National Certificate to be awarded. While FRSITO regularly checks trainee records and will also advise the trainee if they have completed the requirements and should therefore apply to NZQA, FRSITO can now issue NZQA qualification certificates, specifically designed for our industry. Examples of these can be viewed at www.frsito.org.nz.

If you require any assistance with the completion of the Training Agreement, selection of unit standards for this programme, or assessment material, please contact your regional FRSITO Customer Service Representative. Details are available at www.frsito.org.nz. If you experience any difficulties then contact FRSITO at info@frsito.org.nz or 04 801 9469.