



**Learner Assessment Guide**  
**Unit Standard 16933**  
**Describe the legislative process and the legislation empowering**  
**response to fire and emergencies**  
**(Level 3, Credit 4, Version 2)**

**Level Descriptor**

Level	Process	Employing	Responsibility
<b>2</b>	<b>Carrying out processes that:</b> <ul style="list-style-type: none"> <li>• Are moderate in range</li> <li>• Are established and familiar</li> <li>• Offer a clear choice of routine responses</li> </ul>	<b>Employing:</b> <ul style="list-style-type: none"> <li>• Basic operational knowledge</li> <li>• Readily available information</li> <li>• Known solutions to familiar problems</li> <li>• Little generation of new ideas</li> </ul>	<b>Applied:</b> <ul style="list-style-type: none"> <li>• In directed activity</li> <li>• Under general supervision and quality control</li> <li>• With some responsibility for the quantity and quality</li> <li>• With possible responsibility for guiding others</li> </ul>

**Descriptors:**

Credit 4 - will require approximately 40 - 48 hours of learning, practice or experience and assessment for a person with no previous knowledge or experience.

Version 2 - This document has been prepared based on version 2 of the Unit Standard.

**Elements:**

1. Describe the process of creating legislation in the New Zealand parliamentary structure.
2. Demonstrate knowledge of the hierarchy of compliance requirements.
3. Demonstrate knowledge of individual role responsibilities identified in the Fire Service Act 1975.
4. Identify the linkages between legislation, organisational policy, and operational procedures in fire and rescue services.

**Prerequisites:**

None.

**Assessment Conditions:**

Normally assessed using written or oral questions. May be assessed by way of a written or oral presentation prepared and delivered under assessment conditions.

**Resources:**

1. Writing materials

**Special Notes:**

Compliance with the providers Health and Safety policy and procedures is mandatory.

**Assessment Brief Instructions:**

The assessor may use pre-course, on course, post course or workplace written or oral assessments as evidence towards gaining the knowledge based components of this unit. The assessor will evaluate the relevance of the evidence against the unit standard. The lists below provide an outline of the assessment components a learner should expect to encounter in achieving this unit.

**This Learner Assessment Guide is simply a guide and does not determine the sufficiency or validity of evidence the assessor must evaluate using assessment best practice criteria.**

**LEARNERS SHOULD ALWAYS REVIEW THE REQUIREMENTS CONTAINED IN THE UNIT STANDARD DOCUMENT PRIOR TO REQUESTING ASSESSMENT.**

**Assessing Element 1: Describe the process of creating legislation in the New Zealand parliamentary structure**

The candidate will give an overview of the stages and actions that take place for a concept to finally become a workable law in New Zealand. Reference is made to the roles of the Government, Parliament and the Judiciary in their respected involvement. This includes:

- drafting a bill
- passing legislation
- gaining royal assent

To assist this process the candidate could consider the following:

initial input and research  
the bill  
working parties/committees  
debate  
passing legislation  
Governor General / royal assent

**Assessing Element 2: Demonstrate knowledge of the hierarchy of compliance requirements**

Candidate must state the hierarchy of compliance for the following and describe their functions and relationship in simple terms:

- Act
- regulation
- code of practice

**Assessing Element 3: Demonstrate knowledge of individual role responsibilities identified in the Fire Service Act 1975**

In terms of the Fire Service Act the candidate will explain the role of the Fire Service Commission, including function as National Rural Fire Authority.

In terms of the Fire Service Act the candidate will explain the powers and delegations of the Chief Executive and National Commander relating to:

- response to emergencies inside and outside District
- enter land and buildings in emergencies and for post emergency investigation and for pre-incident planning
- use water supplies in emergencies and non-emergency situations,
- powers in an emergency situation (declared state of emergency)

Candidate will explain how the declaration of a state of Civil Defence impacts on the statutory powers of the officer in charge of the Fire Service in that area.

**Assessing Element 4: Identify the linkages between legislation, organisational policy, and operational procedures in fire and rescue services**

Candidate will identify the relationship and links between legislation, showing how organisational policy and SOPs meet requirements of legislation for at least two of the following:

- Fire Service Act 1975
- Forest and Rural Fires Act 1977
- Building Act 1991
- Building Regulations 1992
- Fire Safety and Evacuation of Building Regulations 1992